



UNIVERSITAS
GADJAH MADA

SOP FOR RESEARCH IMPLEMENTATION

The document outlines the Standard Operating Procedure (SOP) for research implementation at Universitas Gadjah Mada. It mandates that students must be actively registered and have completed a research proposal seminar. For fieldwork without community interaction, students must obtain supervisor approval, submit a health and Covid-free certificate, follow strict health protocols, and secure permission from local authorities. Research involving community interaction should be postponed until conditions are safe. The procedure emphasizes health and safety by requiring permit applications, social distancing, use of online methods, avoidance of crowds, and adherence to hygiene practices.

Universitas Gadjah Mada
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SOP for Research Implementation

The research was conducted as follows:

1. Students are registered and active in the current semester.
2. Have conducted a research proposal presentation.
3. The implementation of outdoor research activities or field practice without interacting with local people/communities must obtain approval from the Supervising Lecturer, have a health certificate and be free of Covid-19, strictly implement the Covid-19 protocol, consider the status of Covid-19 severity, and obtain permission to enter the area from local village officials.
4. The implementation of outdoor or field research activities that require interaction with local people/communities as respondents or research support should be postponed until conditions permit.

Procedure

1. Students fill out a research permit application form and signed by the student through ugm.id/serviceSPsWfH.
2. The SPs academic department makes a letter and asks for the signature of the vice dean for academic, student affairs and cooperation.
3. Students maintain the principle of 'social distancing'
4. Use online-based methods, avoid direct meetings.
5. Do not do activities that cause large gatherings of people.
6. Practicing clean and healthy living principles: washing hands frequently and maintaining health.